



# GIFT AID DECLARATION

Please complete and return to a member of the SVP

## St Vincent de Paul Society (England & Wales)

I \_\_\_\_\_  
(SURNAME - BLOCK CAPITALS) (CHRISTIAN NAMES - BLOCK CAPITALS) (TITLE)

Of, Address:

Post Code:

Telephone No.

e-mail address

want all my donations made since \_\_\_\_\_ to be treated as Gift Aid donations and for the charity to reclaim the tax thereon until I notify you otherwise.

I confirm that I am a UK taxpayer and understand that if I pay less Income Tax than the amount of Gift Aid claimed on all my donations in that tax year, it is my responsibility to pay any difference to HMRC.

*(You can notify at any time that you wish to cancel your declaration if your tax arrangements change. Contact [dee@thedaveys.co.uk](mailto:dee@thedaveys.co.uk) or send a message via the presbytery)*

I note and agree that my details may be stored on computer for the purposes of administering the Gift Aid scheme.

Signature

Date

Registered Office: Romero House, 55 Westminster Bridge Road, London, SE1 7JB

Telephone 020 7703 3030 E-mail [info@svp.org.uk](mailto:info@svp.org.uk) Web [www.svp.org.uk](http://www.svp.org.uk)

Charity Registration No: 1053992 • Company limited by guarantee • Registered in England & Wales No: 3174679



## St Vincent de Paul Society (England & Wales)

### GIFT AID GUIDE NOTES

1. Donors must be taxpayers who pay an amount of income tax, or capital gains tax equal to the amount of tax reclaimed by the charity on the donations in each tax year. The tax figures will be advised to you.
2. If you pay tax at the HIGHER RATE you can personally claim further tax relief on the difference between the basic and higher tax rates in your annual Self-Assessment tax return or by writing to your tax office.
3. Donors may at any time cancel their declaration effective from the date of notification or such later date as may be specified. Contact Dee Davey: [dee@thedaveys.co.uk](mailto:dee@thedaveys.co.uk), telephone 01245 353657 or send a message via the presbytery)
4. Please advise of any change of name or address in the future.

### PERSONAL IDENTIFICATION

- Reclaiming tax will require a record to be maintained to identify a donor with each donation made. We cannot reclaim the tax unless we can identify the donor and record the donation.

IF YOUR WISH TO MAKE A REGULAR DONATION BY STANDING ORDER, PLEASE CONTACT A MEMBER OF THE SVP.

Many thanks for your generous support

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